



**Order of the Rector of the Non-entrepreneurial (Non-commercial) Legal Entity
- Saint King Tamar University of Patriarchate of Georgia**

№059/01 5 December 2018

City of Tbilisi

On the Defining and Approval of student contingent planning mechanism, methodology and target benchmarks of the N(N)LE Saint King Tamar University of Patriarchate of Georgia

According to Article 35 of the Civil Code of Georgia of the Law of Georgia, Order №99/N of the Minister of Education and Science of Georgia dated October 1, 2010 „On Approval of Authorisation Fees and Authorisation Regulations for Educational Institutions”, pursuant to Article 4, Part 3, Article 14, Part 1, Part 3, Paragraphs "b", "e", "f" and "l", Part 4 of the Charter of the N(N)LE Saint King Tamar University of Patriarchate of Georgia, I do hereby declare:

1. To approve the Student contingent planning mechanism, methodology and target benchmarks of the N(N)LE Saint King Tamar University of Patriarchate of Georgia in accordance with Annex.
2. A copy of this order shall be made public.
3. To send this order to the structural units/staff of the University for the implementation within the scope of their competence.
4. I will personally control the implementation of the order.
5. The order may be appealed in accordance with the rules established by the legislation of Georgia.
6. The order shall enter into force upon signing.

Professor, Archimandrite Adam (Vakhtang Akhaladze) - /signed/

Student contingent planning mechanism, methodology and target benchmarks of the N(N)LE Saint King Tamar University of Patriarchate of Georgia

Article 1. General Provisions

1. The following rule of the N(N)LE Saint King Tamar University of Patriarchate of Georgia (hereinafter - the University) defines the methodology for determining student contingent based on the resources, appropriate indicators and target benchmarks of the University.

Article 2. Criteria for determining the student contingent

The criteria for determining the student contingent are:

- A) human (academic) resources;
- B) material resources;
- C) information resource;
- D) Financial resources.

Article 3. Target benchmarks for determining the student contingent

3.1. The importance of human, material, information and financial resources of the University, the implementation of which will ensure the sustainable, stable, effective and efficient functioning of all existing educational programs and the achievement of defined goals, have the following target benchmarks:

3.1.1. Human resources

- The number of academic / scientific / invited personnel is adequate for the maximum number of students and the ratio (3.1.2. a) item) does not exceed 1/20
- The ratio of invited personnel to academic and scientific personnel does not exceed 1/2;
- The flow of academic / scientific / invited personnel ensures the sustainability of the program and does not exceed 5%
- The ratio of supervisors to students at master or doctoral programs does not exceed 1/5.

3.1.2. Material and information resource

a) Material resource - during 9.30-21.30 working hours should provide student services with a high quality of teaching-learning, which implies: possess appropriate equipment for auditoriums, laboratories, clinics and practice facilities (based on relevant memoranda and agreements) needed to carry out the indispensable activities to achieve the learning outcomes provided by each component (module / training course) of the educational program; as well as access to space for library resources, sports, creative and other non-academic audience activities, namely:

- Study area - at least 2,5 sq.m. of the educational space should have per student.
- Foyers, professor rooms and other free spaces - 20% of the study area;
- Recreational zones - at least 10% of open space;
- The ratio of the number of computers in the computer labs, libraries, and consulting areas to the

number of students should be no more than 1/15;

- Library resource - the library is equipped with the relevant books and basic literature (printed or electronic) provided by the syllabi of the educational program, which ensures the achievement of educational program learning outcomes.

The reading room is equipped with computers connected to the Internet, as well as it provides possibility to use a printer, a copier and a scanner.

. The latest scientific periodical publications, international electronic library databases are available

- Material resources are available for the students and for the academic staff.
- Fields, halls and other spaces required for sports, cultural and creative events - 0.2 sq.m per student.

3.1.3. Financial resource and sustainability are sources of funding for education and research at the University

- Tuition fees paid by students;
- Grants for master's programmes;
- Grants received from international donor organizations;
- Income received from economic activities;
- Remuneration for work performed under contractual terms
- Other incomes allowed by the legislation of Georgia

3.2. The contingent to be admitted to the educational programs is approved annually by the Faculty Council

3.3. The total contingent of students is determined according to this methodology and should not exceed 350.

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