

By the Order #01/1/16 (issued on 14.05.2021) of the Rector of Saint King Tamar University of Patriarchate of Georgia

**Non-entrepreneurial (Non-commercial) Legal Entity -  
Saint King Tamar University of Patriarchate of Georgia**

### **Master's Program**

**Programme title:** Turkish Studies 0388.1.3

**Qualification/academic degree to be awarded:** MA in Near and/or Middle Eastern Studies 0388.1.3

**Programme volume in credits:** 120 Credits (ECTS), including: 90 compulsory (including 25-credit Master's thesis), 30 elective and general or free components

The programme is divided into two components: Learning and research (Master's Thesis)

**Basic Educational Structural Unit Implementing the Programme:**

Faculty of Arts, Social and Humanitarian Sciences

**Language of instruction:** Georgian

**The head of the program:** Zaza Tsurtsunia, Professor of Saint King Tamar University of Patriarchate of Georgia

#### Goal of the programme

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Training of qualified researchers in Turkish Studies equipped with competitive, relevant knowledge and independent research skills to work on Turkish language, Turkish history, modern politics, economics, culture, social and healthcare, education and media.

The Master's Programme will preserve and strengthen the traditions of the Georgian School of Turkish Studies, will prepare a Master of Middle East Studies with in-depth knowledge of Turkish issues and the ability to research relevant disciplines of Turkish studies, the individual who will receive philological, historiographical and geographical competencies. The Master's Programme will also enable the student to gain a thorough knowledge of the factors of language, ethnicity and religion in the Middle East and the Caucasus region.

#### Admission Requirements of the Programme

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A person having at least Bachelor's degree or an equivalent academic degree has the right to undertake the Master's Programme.

The rule on enrolling, learning and awarding academic degree at the Master's Programme of the University faculty is determined by the normative acts of Georgia, the University Statute and the Rector's individual-legal acts.

A person can become a Master's student, if he/she has at least Bachelor's degree or an equivalent academic degree, passes pre-registration at the LEPL - National Center for Assessment and Examinations, passes the General Master's Exam in the field of Master's educational programme approved by the Government of Georgia (in case of exceeding the minimum competence in accordance with the rules established by the legislation of Georgia) and on the basis of positive results of the University exams (specialty - oral and in foreign language (English) - oral). Foreign citizens can become Master's students on the basis of the rules defined by the Ministry of Education, Science, Culture and Sports of Georgia. Subjects of internal University exams and conditions are determined by the level of knowledge required to begin studying the given program. The above mentioned may change according to the quality improvement strategy to achieve the program outcomes, and will be published annually following the established rules.

The admission requirements to the programme and other information relevant to the admission is annually placed on the website of the National Assessment and Examination Center, directory and the website of the University.

Admission requirements and procedures of the Master's Programme comply with the current legislation, take into account the specifics of the programme, ensure the inclusion of persons with the necessary knowledge, skills and competencies to study in the programme, are fair, public and accessible.

#### Student's learning outcome

##### **a) Knowledge:**

During the Master's Programme, the Master's student will gain systematic knowledge with the competence of a Turkish scholar. Using the knowledge, qualifications and competence gained as a result of completing the study programme and defending the Master's thesis, the graduate will be able to discuss and resolve the scientific problems of Turkish studies and prepare academic publications, to study thoroughly the history of multilateral relations between Turkey and Georgia and stages of modern cooperation as well as understand their further development prospects. The Master will get a fundamental scientific and practical training, which will lead to his/her formation as a qualified Turkish specialist. He/she will have the opportunity to master the Turkish language thoroughly, to gain a deep and thorough knowledge of the political-economic arrangement, cultural and ethnic peculiarities of Turkey, including the Georgian, Abkhazian and North Caucasian populations of Turkey.

##### **b) Ability:**

Upon completion of the programme, the Master will have the theoretical knowledge and practical skills necessary for the specialist of the Turkish studies. This contributes to the Master's future, scientific and social career and intellectual growth, so that he/she can apply the knowledge and skills acquired in the field of Turkish studies in the scientific, public, diplomatic, socio-cultural, legal, health, business, media and other spheres related to the Republic of Turkey.

Assimilation of the factual material of Turkish studies will allow the student to analyze certain problematic issues and make reasoned conclusions. The Master will have sufficient knowledge and qualifications to critically approach various scientific theories and views, individual opinions, to conduct academic synthesis

and evaluation. He/she will have sufficient skills to make the right decision to solve a problem independently, even in case of having difficult and incomplete information.

#### **d) Responsibility and Autonomy:**

After completing the Master's Programme and defending the Master's thesis, the Master will have sufficient knowledge to effectively convey information on the problems of academic and scientific Turkish studies in Turkish language to colleagues and the general public (depending on the quality of their preparation). In the course of covering the Master's course in Turkish Studies, the Master will learn modern technological means that will facilitate the process of virtual communication. The Master will have sufficient qualifications to continue his/her scientific-research activities in the Doctoral programme, both in Georgia and in the higher education institutions of Turkey and other countries.

### Methods for accomplishing learning outcomes

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For the purpose of achieving the learning outcomes of the programme, for working at the lecture, in a group, practical learning, independent learning, training, scientific and industrial practice, preparation and passing of the mid-term assessments and final exams, working on a research paper (conference paper, scientific paper, patent application, Master's thesis), defending an educational-scientific work and in other relevant formats, the following methods are used: Method of working on the book (making notes/records, compiling the material, composing abstracts, performing an abstract or essay, etc.), verbal method, laboratory method (aesthetics of visually presented materials, presentation technology, demonstration of equipment consumption, demonstration of video material), practical method (industrial introductory, pedagogical, professional, field, etc.), heuristic method, etc. The means of implementing the above methods are: discussion, debate, group work, problem-based and action-oriented learning, case study and its statistical analysis, brain storming, discussion of modeled situations, role plays, induction, deduction, analysis, synthesis, explanation, rational questioning, way and method of solution, result and argumentation; adherence to the rules, logical reasoning, making the right conclusions, optimal answers to questions.

The teaching/learning methods used in the teaching process of the concrete learning course that is component of the programme are indicated in the syllabus of each training course.

### Evaluation system for a student's knowledge

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Learning outcomes in relation to the goals and parameters of the educational programme.

The procedure of assessing the achievement of the Master's student complies with the requirements of the relevant regulatory rules and the administrative-legal acts of Saint King Tamar University of Patriarchate of Georgia on the assessment of the student's achievements. The principles of transparency and fairness are enshrined. Calculation of the educational programme credits and evaluation of the student's achievements are conducted in accordance with the Order N3 (issued on 05.01.2007) of the Minister of Education and Science of Georgia.

The Master's Programme includes learning as well as research components. The study component provides for the study of compulsory training courses, general or free components within the Master's Programme. The Master's student has the right to choose the desired disciplines from the elective part of

the Master's programme. The teaching and research work performed by the Master's student is measured by credit.

Credit in the training component provided by the Master's Programme is obtained only after the successful completion of the required work and in case of a positive evaluation of this work. The evaluation of the work carried out by the student of the Master's Programme involves the following: 1. Student's midterm assessments within 60 points, which in turn include the student's academic activity, independent work, and other components (colloquium, presentation, etc.). The components of midterm assessments and their share in various subjects are different and correspond to the interest of effective teaching of the subject. The evaluation parameters are varied, reflected in the syllabi (their variability is allowed). The ratio between the various components is determined by the syllabus of a particular training course.

The final exam formats are differentiated according to the training courses. The right to take a final examination is given to the Master's student, who accumulates, no less than 51 scores, taking into account the maximum scores of the midterm evaluations and the final examination. The final exam grade is positive if the Master's student receives 20 or more points (50% or more of the maximum evaluation of the exam). In case of not appearing at the exam or getting negative assessment, despite the points accumulated in other components, the Master's student will not receive the credit.

The share of the exam in the final evaluation (sum of midterm and exam grades) does not exceed 40%.

The evaluation system envisages:

a) Five types of positive evaluation:

a.a) (A) Excellent - 91-100 points of assessment; a.b) (B) Very good - 81-90 points of maximum assessment;

a.c) (C) Good - 71-80 points of maximum evaluation; a.d) (D) Satisfactory - 61-70 points of maximum

evaluation; a.e) (E) Sufficient - 51-60 points for maximum evaluation. b) Two types of negative evaluation:

b.a) (FX) Did not pass – 41-50 points of maximum evaluation, meaning that a student requires more work to pass and is given one chance to sit an additional examination after independent work;

b.b) (F) Failed - 40 points of maximum evaluation or less, that means that the work performed by a student is not sufficient and he/she has to retake the subject.

**The research component of the Master's Programme includes:** Performing a Master's thesis, which should reflect the substantiated results of theoretical and/or empirical research; and the defense of a Master's thesis, i.e., a public presentation of the thesis.

The Master's Programme is considered to be completed by the student if he/she has accumulated credits provided by the educational programme and successfully defended the Master's Thesis in accordance of the rule established within the University.

The Master's thesis is a kind of summary work, by which the student's reasoning, analysis and synthesis skills in the specialty are checked, as well as the ability to see and evaluate problems. It reveals the compliance of the student's level of knowledge and the level of creative, research skills with the requirements determined by the Master's Programme.

Master's thesis should meet the requirements listed below (see: №061/01 Order of the Rector of Saint King Tamar University of Patriarchate of Georgia issued on December 5, 2018 on "Approving the rules for planning, implementation and evaluation of the scientific-research component of the educational programmes of Saint King Tamar University of Patriarchate of Georgia)

The student has a supervisor while working on the Master's thesis. The supervisor of the Master's thesis is selected by the student from the academic staff of the University. The Master's student is able to choose the topic and supervisor of the Master's thesis at the beginning of the 3rd academic semester, not later than one month after the beginning of the academic semester. The topic of the Master's thesis can be changed only once, not more than two months prior the end of the submission period, in agreement with the supervisor and by submitting a written application to the Dean of the main educational structural unit (faculties) of the University.

Master's thesis supervisor: In order to guide the student in the right direction of the Master's thesis, helps him/her to select a topic, compile a work plan and develop a bibliography; checks the progress of the

student's work on the topic, expresses remarks and recommendations; in case of directing the research in the wrong direction, helps the student in its correction.

The supervisor of the Master's thesis has the right to make a reasoned refuse (in writing) to supervise the Master's thesis of the student, both before the start of the work and during the work on the topic, not later than one month after the beginning of the work.

### **Assessment of a Master's thesis**

The evaluation of the draft Master's thesis/Master's thesis is carried out by the University Faculty Council. Draft Master's thesis/Master's thesis may be defended within the semester when the student finishes working on it or in the following semester. The mentioned components must be evaluated once (by a final evaluation). During the evaluation, relevant method/methods and criteria shall be used to evaluate the outcome.

**Criteria and grades for MA thesis evaluation:**

| № | Criterion   | points | Assessment of the Commission Member<br>(in points) |
|---|---|--------|--|
| 1 | The degree of argumentation of the scientific and/or methodological value of the research | 0-15   |  |
| 2 | Correlation between the research goal, objectives and research methodology                | 0-15   |  |
| 3 | Reliability and persuasiveness of the results   | 0-15   |  |
| 4 | Compliance of the research results with the set goal and objectives                       | 0-15   |  |
| 5 | Degree in mastering field/thematic academic terminology by the Master's student           | 0- 10  |  |
| 6 | Visual component of the presentation<br>(Adequacy and sufficiency of visual aids)         | 0-10   |  |
| 7 | The degree of argumentation of own position by the Master's student in the discussion     |        |  |

|                 |  |            |  |
|-----------------|--|------------|--|
|                 |  | 0-20       |  |
| <b>In total</b> |  | <b>100</b> |  |

In case of a positive evaluation of the draft Master's thesis/Master's thesis, the University Faculty Council makes a decision on awarding a Master's degree to the Master's student.

In case of evaluating the draft Master's thesis/Master's thesis with 41-50 grades (FX), the student has the right to defend the Master's thesis once again. The interval between the public defense and the additional defense of the Master's thesis should be not less than 10 days.

Information on the human resources necessary for the implementation of the educational program

The human resources required for the implementation of the educational programme are determined by the personnel - 4 professors and 2 invited specialists (teachers) who have the necessary knowledge/skills to produce the learning outcomes of the programme, Doctor's academic degree or its equivalent scientific degree, professional experience, special training and other competencies relevant to the requirements defined by law. See Annex

The employment agreements concluded with academic staff and invited specialists (teachers) according to the rules established by the legislation of Georgia.

Information about material resources, needed for the programme implementation;

The programme is implemented on the base of Saint King Tamar University of Patriarchate of Georgia, which is equipped with modern material and technical resources and is provided with the necessary resources: classrooms equipped with modern equipment and inventory, library (book fund and scientific electronic databases), resources of the Center for Research, Development and Innovation, etc. Memoranda of Understanding have been signed with different structures and successful organizations and programme components will be implemented using all resources available to the University.

The institution has an appropriate infrastructure to implement the Bachelor's education program and to achieve the learning outcomes provided by the programme: Well-equipped classrooms, library space and book fund, library with international electronic library network, academic staff workspace, administrative rooms, meeting rooms and conference halls, student spaces and recreation area, and a well-designed yard. In order to implement the practical component, the institution has concluded memoranda.

Program Structure/Curriculum

| Academic Course                          | Code        | ECTS      | Volume of study activities in astronomical hours |             | Distribution of credits according to semesters |   |   |   | Lecturers                 | Admission requirements         |
|--|-------------|-----------|--|-------------|--|---|---|---|---------------------------|--------------------------------|
|  |             |           | Classes  | Independent | 1  | 2 | 3 | 4 |                           |                                |
| 1  | 2           | 3         | 4  | 5           | 6  | 7 | 8 | 9 | 10                        |                                |
| <b><i>Mandatory teaching courses</i></b> |             | <b>65</b> |  |             |  |   |   |   |                           |                                |
| Ottoman History                          | 0388.1.3.01 | 5         | 45   | 80          | 5  |   |   |   | Professor Zaza Tsurtsunia | Without admission requirements |

|   |             |   |    |    |   |   |   |  |                              |                                      |
|---|-------------|---|----|----|---|---|---|--|------------------------------|--------------------------------------|
|   |             |   |    |    |   |   |   |  |                              |                                      |
| Language and Conflicts                        | 0388.1.3.02 | 5 | 45 | 80 |   | 5 |   |  | Professor<br>Inga Ghutidze   | Without<br>admission<br>requirements |
| Turkish Language I                            | 0388.1.3.03 | 5 | 45 | 80 | 5 |   |   |  | Professor Nana<br>Kacharava  | Without<br>admission<br>requirements |
| Turkish Language II                           | 0388.1.3.04 | 5 | 45 | 80 |   | 5 |   |  | Professor Nana<br>Kacharava  | 0388.1.3.03                          |
| Turkish Language III                          | 0388.1.3.05 | 5 | 45 | 80 |   |   | 5 |  | Professor Nana<br>Kacharava  | 0388.1.3.04                          |
| History of the Republic of<br>Turkey I        | 0388.1.3.06 | 5 | 45 | 80 | 5 |   |   |  | Professor<br>Zaza Tsurtsunia | Without<br>admission<br>requirements |
| History of the Republic of<br>Turkey II       | 0388.1.3.07 | 5 | 45 | 80 |   | 5 |   |  | Professor<br>Zaza Tsurtsunia | 0388.1.3.06                          |
| State Structure, Society<br>and Law of Turkey | 0388.1.3.08 | 5 | 45 | 80 |   |   | 5 |  | Professor<br>Zaza Tsurtsunia | Without<br>admission<br>requirements |
| Ethnology of Turkey                           | 0388.1.3.09 | 5 | 45 | 80 |   |   | 5 |  | Professor<br>Zaza Tsurtsunia | Without<br>admission<br>requirements |

|  |             |           |    |    |   |   |   |   |                                     |                                      |
|--|-------------|-----------|----|----|---|---|---|---|-------------------------------------|--------------------------------------|
| Geography of Turkey                                      | 0388.1.3.10 | 5         | 45 | 80 | 5 |   |   |   | Professor<br>Zaza Tsurtsunia        | Without<br>admission<br>requirements |
| Economic Geography of Turkey                             | 0388.1.3.11 | 5         | 45 | 80 |   |   | 5 |   | Professor<br>Zaza Tsurtsunia        | Without<br>admission<br>requirements |
| Culture, Art, Mass Media and Healthcare System of Turkey | 0388.1.3.12 | 5         | 45 | 80 |   |   |   | 5 | Professor<br>Zaza Tsurtsunia        | Without<br>admission<br>requirements |
| Turkish Literature and Folklore                          | 0388.1.3.13 | 5         | 45 | 80 |   | 5 |   |   | Professor Nana<br>Kacharava         | Without<br>admission<br>requirements |
| <b>Elective<br/>Leaching Courses</b>                     |             | <b>15</b> |    |    |   |   |   |   |                                     |                                      |
| Islam  | 0388.1.3.14 | 5         | 45 | 80 |   | 5 |   |   | Professor<br>Zaza Tsurtsunia        | Without<br>admission<br>requirements |
| New and Modern History of Countries of Asia and Africa   | 0388.1.3.15 | 5         | 45 | 80 |   | 5 |   |   | Invited teacher<br>Kakha Kvashilava | Without<br>admission<br>requirements |

|  |             |           |    |    |    |    |    |   |                                  |                                |
|--|-------------|-----------|----|----|----|----|----|---|----------------------------------|--------------------------------|
| History and Culture of Georgia                   | 0388.1.3.16 | 5         | 45 | 80 | 5  |    |    |   | Professor Zaza Tsurtsumia        | Without admission requirements |
| History and Ethnography of the Caucasian Peoples | 0388.1.3.17 | 5         | 45 | 80 |    |    | 5  |   | Invited teacher Bezhan Khorava   | Without admission requirements |
| History of Western Europe                        | 0388.1.3.18 | 5         | 45 | 80 | 5  |    |    |   | Invited teacher Kakha Kvashilava | Without admission requirements |
| History of Georgian-Turkish Relations            | 0388.1.3.19 | 5         | 45 | 80 |    |    | 5  |   | Professor Zaza Tsurtsumia        | Without admission requirements |
|  |             |           |    |    | 25 | 25 | 25 | 5 |                                  |                                |
| <b>General or free components, research</b>      |             | <b>40</b> |    |    |    |    |    |   |                                  |                                |
| Academic Writing and Research Design             | M01         | 5         | 45 | 80 |    | 5  |    |   | Professor Inga Ghutidze          | Without admission requirements |
| Anthropology                                     | M02         | 5         | 45 | 80 |    |    | 5  |   | Professor Archimandrite Adam     | Without admission requirements |

|                               |     |     |     |     |    |    |    |    |                            |                                      |
|-------------------------------|-----|-----|-----|-----|----|----|----|----|----------------------------|--------------------------------------|
| Foreign language<br>(English) | M03 | 5   | 45  | 80  | 5  |    |    |    | Professor<br>Inga Ghutidze | Without<br>admission<br>requirements |
|                               |     |     |     |     |    |    |    |    |                            |                                      |
| Master's Thesis               |     | 25  | 150 | 475 |    |    |    | 25 |                            |                                      |
| In total                      |     | 120 |     |     | 30 | 30 | 30 | 30 |                            |                                      |

### Map of Goals and Learning Outcomes of the Master's Programme in Turkish Studies

| Goals of the Programme   | Programme learning outcome 1 | Programme learning outcome 2 | Program learning outcomes 3 | Program learning outcomes 4 | Educational programme learning outcome 5 |
|--|------------------------------|------------------------------|-----------------------------|-----------------------------|--|
| A) To prepare a highly qualified specialist in the Studies of Middle East, in particular, in Turkish studies, in the |                              |                              |                             |                             |  |

|   |   |   |   |   |   |
|---|---|---|---|---|---|
| field of Middle East research, in accordance with the requirements of modern international standards, who will be able to conduct scientific research independently.  | \ |   | \ |   | \ |
| B) Preparation of a Master with the skills of independent research in the field of Turkish studies, who will work on the issues of politics, economics, ethnology, mass media and social sphere of modern Turkey, history of the Ottoman Empire and the Republic of Turkey, Turkish culture.  |   | \ |   |   | \ |
| C) To prepare a specialist in Turkish studies who masters knowledge and methods accumulated in the study of the Middle East, in particular Turkey; Who will have the ability to conduct research independently, to think deeply, to critically approach existing materials, to analyze new material, to draw logical, reasoned conclusions in the field of Middle Eastern research. |   | \ |   | \ | \ |
| Objective assessment of own and colleagues' attitudes towards professional, scientific values.<br>Contribution to the study of Middle East  |   |   |   |   |   |

|   |  |   |   |  |  |
|---|--|---|---|--|--|
| researches - Turkish studies, as a significant contribution to the establishment of a value in the society. |  | \ | \ |  |  |
|---|--|---|---|--|--|

### Map of Learning Outcomes

|                              | Characteristics of learning outcomes   | Note |
|------------------------------|--|------|
| Programme learning outcome 1 | Thorough, in-depth and systematic knowledge in the field of Middle East researches, based on the latest achievements, vision of future research problems; Also, the ability to research and analyze current developments in a specific field of Middle East researches - Turkish studies, as a result of which he/she will understand the essence, significance of Turkish studies (the Middle East studies) and its application in practical activities in both public and private sectors. |      |
| Program learning outcome 2   | Receive, process and deliver competently and fully the academic and practical information in Turkish and English to colleagues working on or persons interested in the Middle East, in particular in the field of Turkish studies.   |      |
| Program learning outcome 3   | Discussion of scientific problems of the Middle East, solution and preparation of academic publications for participation in international conferences, research on socio-political, economic, ethnological and socio-cultural issues of the modern Turkish state, including the topics related to Georgian and Abkhazian diaspora, thorough study of the stages of Turkey-Georgia multilateral cooperation, understanding of their further development perspectives.                        |      |

|                            |   |  |
|----------------------------|---|--|
|                            |   |  |
| Program learning outcome 4 | Based on the knowledge implied by the Master's Programme, in the process the teaching-research of the possibilities of using new ideas, scientific achievements.  |  |
| Program learning outcome 5 | Sufficient qualification to continue scientific-research activities on Middle East issues, including doctoral studies in Turkish studies, both in Georgia and in higher education institutions in Turkey and other countries. |  |

### Map of learning outcomes of the curriculum

Notes: 2 - enhancing of knowledge and skills, 3 - strengthening knowledge and skills

| Name of<br>The course | Program<br>learning<br>outcome 1 | Program<br>learning<br>outcome 2 | Program<br>learning<br>outcome 3 | Program<br>learning<br>outcome 4 | Educational<br>program<br>Learning |
|-----------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------------|
|-----------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------------|

|  |   |   |   |   | outcome 5 |
|--|---|---|---|---|-----------|
| Ottoman History                            | 2 |   | 3 |   | 3         |
| Language and Conflicts                     |   |   | 2 | 2 |           |
| Turkish Language I                         |   | 2 |   | 2 |           |
| Turkish Language II                        |   | 2 |   | 2 |           |
| Turkish Language III                       |   | 3 |   | 3 |           |
| History of the Republic of Turkey I        | 2 |   | 2 |   | 2         |
| History of the Republic of Turkey II       |   |   | 2 |   | 3         |
| State Structure, Society and Law of Turkey | 2 |   | 2 |   | 2         |
| Ethnology of Turkey                        | 2 |   | 2 |   |           |
| Geography of Turkey                        | 3 |   | 2 | 3 |           |
| Economic Geography of Turkey               |   | 3 | 3 |   | 2         |

|  |   |   |   |   |   |
|--|---|---|---|---|---|
|  |   |   |   |   |   |
| Culture, Art, Mass Media and Healthcare System of Turkey |   | 2 | 2 |   | 3 |
| Turkish Literature and Folklore                          | 2 |   | 2 |   | 2 |
| Elective Subjects  |   |   |   |   |   |
| Islam  | 2 |   | 2 |   |   |
| New and Modern History of Countries of Asia and Africa   | 2 |   | 2 | 2 |   |
| History and Culture of Georgia                           | 2 | 2 |   | 2 |   |
| History, Ethnography of the Caucasian Peoples            | 2 |   |   | 2 |   |
| History of Western Europe                                |   |   | 2 |   | 2 |

|  |   |   |   |   |   |
|--|---|---|---|---|---|
| History of Relations between Georgia and Turkey  | 2 |   | 2 |   | 2 |
| Academic Writing   | 2 | 2 |   |   |   |
| Anthropology   | 2 |   | 2 |   |   |
| Foreign language (English)   | 2 | 2 | 2 |   |   |
| Scientific-research Component, Among them Preparation and defense of a Master's thesis | 3 | 3 | 3 | 3 | 3 |

Programmes of the academic courses (syllabi)

Programmes of the teaching courses (syllabi) with attachment (see the attached CD-R)